



Texas Skyward User Group Conference

Qmlativ: HR/Finance Overview

James Phillips/Samantha Kollman



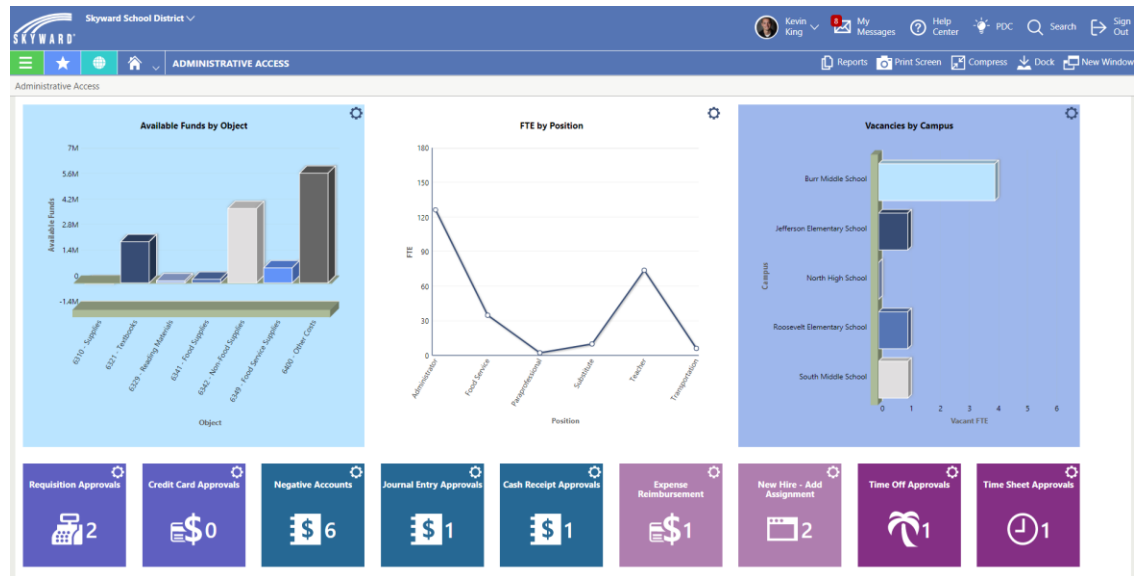
Qmlativ: HR/Finance Overview



Qmlativ – Human Resources and Finance Overview

- Check out the new look and feel of Skyward's Qmlativ product
- See all of the changes made to the integration between Human Resources and Payroll
- Discover the new Business suite focusing on Purchasing, Accounts Payable, and Account Management

Intuitive and customizable home screen



Position Module

Skyward School District 2018-2019

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POSITION : POSITION LIST

Position List

POSITION

Search Position Number View: Skyward Default (Modified) Filter: Skyward Default Add Position More

Position Number	FTE Group	Position	Assignment	Campus	Calendar Code	Start Date
10000150	Ins	Teacher	Music	Jefferson Elementary	School	09/01/2
10000151	Ins	Teacher	Music	Washington Elementary	School	09/01/2
10000152	Ins	Teacher	Music	Jackson Elementary	School	09/01/2
10000153	Ins	Teacher	Band	Jobs High School	School	09/01/2
10000154	Ins	Teacher	Band	Burr Middle School	School	09/01/2
10000155	Sub	Substitute			School	09/01/2
10000156	Sub	Substitute			School	09/01/2
10000157	Non-Ins	Administrator	Business Manager	District Office	Full	07/01/2
10000158	Ins	Teacher			School	09/01/2
10000159	Ins	Teacher	Art	Windsor Elementary	School	09/01/2

Position driven Organizational Chart

Skyward School District
2018-2019

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POSITION : ORGANIZATION CHART DETAILS

Organization Chart List > Organization Chart Details

Organization Chart Code: OrgChart | Organization Chart Description: Organizational Chart

General | Relationships

+ New Top Level Relationship | + Mass Add Organization Chart Relationships | Open Relationship | More | + New Relationship

Organization Chart Relationships

- Duncan, Jenny - Administrator - Superint - 800
- Ibarra, Sue - Administrator - Prin - 401
- Werner, Kathleen - Administrator - Ast Prin - 401
- Rice, Karen - Coach - Football - 401
- Baker, Robyn - Coach - Volley - 401
- Brown, Rhonda - Coach - Hockey - 401
- Swanson, Yasmin - Coach - Baseball - 401
- Hobbs, Carleen - Coach - Gym - 401
- Kaufman, Gwendolyn - Coach - Sci Club - 401
- Holder, Tanya - Coach - Chess - 401
- Singh, Vera - Teacher - Lib - 401
- + Franklin, Florence - Administrator - Prin - 402
- Foster, Helen - Administrator - Prin - 501

Step-by-step payroll processing

Skyward School District 2018-2019

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PAYROLL : PAYROLL RUN DETAILS | Reports | Print Screen | Compress | Dock | New Window

Payroll Run List > Payroll Run Details

Check Date 09/15/2018	Payroll Run Description 09/15/2018 Payroll	Status Uncalculated	Payroll Type R - Regular	Print Status Unprinted	Total Check Amount	Starting Check Number	Ending Check Number
Starting ACH Number	Ending ACH Number						

>> Available Unavailable Complete

PAY SCHEDULE DETAILS

- Select Pay Schedule Details (2)

TIMESHEETS

- Build Timesheets from Employee Profile
- Build Timesheets from Substitute Tracking
- Build Timesheets from Time Tracking
- Build Timesheets from Third Party Import
- Build Timesheets from Unpaid Dock
- Timesheet Set Entry (0 Incomplete, 0 Entry Complete)
- Timesheet Consolidation (0 Consolidated)

MANUAL CHANGES

- Pav Transactions (0)

Consistent entry screens

Add Purchase Order
Enter Purchase Order Details

Entry Defaults Help Center New Window

Save & Add Detail Save Cancel

*Purchasing Group

*Fiscal Year Please select a Purchasing Group

Shop Online

*Vendor

*Description

Blanket

*Batch 20170830

*Ship To

Attention To

Commodity

Due Date 08/30/2017 Wednesday

Contract

Ship Date 08/30/2017 Wednesday

Approvals defined by role – not individual

Skyward School District 2018-2019

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PURCHASING : PURCHASING GROUP DETAILS

Purchasing Group List > Purchasing Group Details

Purchasing Group Code	Purchasing Group Description	Account Group Name	Active
101	Windsor Elementary		True

APPROVAL TASKS

Search Level | Skyward Default | Skyward Default | Add Purchasing Group Approval Task | More




Level	Description	Conditional
1	Approval	



USERS

Search Security Group | View: Skyward Default | Filter: Skyward Default | Select Security | More

Security Group	Full Name	Entity
FIN/HR Approvals -	King, Kevin	000 - Skyward School District

Accounts Payable processing

Skyward School District 2017-2018 Kevin King  8 My Messages  Help Center  PDC

ACCOUNTS PAYABLE : ACCOUNTS PAYABLE RUN DETAILS Reports  Print Screen  Compress

[Accounts Payable Run List](#) > Accounts Payable Run Details

Check Date 09/08/2017	Accounts Payable Run Descripti... 9/08/2017 AP Run	Status S - Selecting	Print Status U - Unprinted	Budgetary Post Date 09/08/2017
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Available
 Unavailable
 Complete

General

Process Summary

Invoices

Check Transactions

Exceptions

ACH Transactions

ACCOUNTS PAYABLE RUN DETAILS

- General
- Invoices

REVIEW

- Check Transactions
- Exceptions (0)

PROCESSING

- Select Invoices
- Calculate Check Transactions
- Accounts Payable Update
- Print Accounts Payable Checks

Flexible Report Writer


Skyward School District

Name
Account - Fund Activity in Column

Owner
King, Kevin

Current Report Status: Completed
1 of 1
View Query Save Until Export to CSV Download Print

Rerun Report
Cancel Report



Account Summary Report

Object	Fund 199 Activity	Fund 240Activity	Fund 211 Activity	Fund 220 Activity	Grand Total Activit
6110 - Salary	\$4,937,037.77	\$8,155,205.14	\$0.00	\$0.00	\$13,092,242.91
6112 - Substitute Teachers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6310 - Supplies	\$5,288,485.26	\$5,087,687.96	\$0.00	\$0.00	\$10,376,173.22
6319 - Supplies for Maintenance & Operations	\$5,639.27	\$0.00	\$0.00	\$0.00	\$5,639.27
6321 - Textbooks	\$164.45	\$0.00	\$0.00	\$0.00	\$164.45
6329 - Reading Materials	(\$24.00)	\$0.00	\$0.00	\$0.00	(\$24.00)
6341 - Food Supplies	\$42.50	\$0.00	\$0.00	\$0.00	\$42.50
6342 - Non-Food Supplies	\$110.68	\$0.00	\$0.00	\$0.00	\$110.68
6349 - Food Service Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6400 - Other Costs	\$1,048.19	\$0.00	\$239.66	\$0.00	\$1,287.85
Grand Totals	\$10,232,504.12	\$13,242,893.10	\$239.66	\$0.00	\$23,475,636.88



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THANK YOU FOR ATTENDING!

