



Texas Skyward User Group Conference

Class Ranking Prep and Process – Fifth Six Weeks

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Class Ranking Prep and Process



Session will show processes involved for calculating the 5th six weeks average and updating GPA for transcript purposes.

- Utility for saving grades for SM2 prior to ranking for credit recovery, credit by exam, early grads, etc.
- Verification of grades before calculating a new SM2 average
- Utility to calculate the SM2 average
- Calculating GPA and running rank report
- Overview of verifying class history for students

***If you district includes early graduates in the final ranking you will want to temporarily activate them. Once the process is completed they can be made inactive once again.*

Move any Semester 2 posted grades



WS\OF\GR\RE\GL\MG –
with the Move Grades for
5th Term Ranking process.

High School (001)

[Home](#)
[Students](#)
[Families](#)
[Staff](#)
[Student Services](#)
[Food Service](#)
[Office](#)

Reports ★ (354)

- Grading Reports - RE
- Student Lists - SL
- Academic Letter Report - AL
- Honor Roll - HR
- Presidential Academic Award - PA
- Student Rank - SR
- Move Grades For 5th Term Ranking - MG

Move Grades For 5th Term Rank (81)

Entity To Run: 001
For:

Copy From

Grade	Bucket	Literal	Used In Setup
SEMESTER	1	SM1	UNUSED
SEMESTER	2	SM2	UNUSED
SEMESTER	3	SM3	UNUSED
SEMESTER	4	SM4	UNUSED

Copy To

Grade	Bucket	Literal	Used In Setup
SEMESTER	1	SM1	UNUSED
SEMESTER	2	SM2	UNUSED
SEMESTER	3	SM3	UNUSED
SEMESTER	4	SM4	UNUSED

Run a final verification for blank/incomplete grades



Selected Grades Report

WS\OF\GR\RE\GI\SG

Template Settings

* Template Description:

Share with other users in entity 001

Print Greenbar

Report Type

Report Type: By Student By Other [Ranges](#)

Activities

Include All Activities [Activities](#)

Print Activities

Sort/Group by Activities [?](#)

Report Options

School Year: Page Break:

Student ID to Print: Grade Bucket Blocker:

Only Print Selected Grade Marks

Course Ranges

Student Class Status: Include All Student Class Lengths [Class Lengths](#)

Class Record Type:

Grade Marks Selection

Include	Grade Mark	Grad Year	Display Order
<input checked="" type="checkbox"/>	Blank Grade Bucket	9999	00
<input checked="" type="checkbox"/>	INC	9999	369
<input type="checkbox"/>	100	2018	01
<input type="checkbox"/>	100	9999	01
<input type="checkbox"/>	99	9999	02
<input type="checkbox"/>	98	9999	03
<input type="checkbox"/>	97	9999	04
<input type="checkbox"/>	96	9999	05
<input type="checkbox"/>	95	9999	06
<input type="checkbox"/>	94	9999	07

[Select All Grades](#) [Unselect All Grades](#)

The report will need to include the 4th and 5th six week buckets. Those will be the ones that are used to generate the semester 2 grade.

Calculate the Semester 2 average



Calculate grades using
existing grades Utility
WS\OF\GR\PS\UT\CU

Add Utility Options

Template Settings

* Template Description: **5th Six Weeks S2 Average**

Share with other users in entity 001

Utility Options

School Year: **2018-19**

Grade Item to be Calculated: **SM2**

Overwrite Existing Grades

Group Adjusted Sections of Same Course **?**

Print Exception Report

Failing Grades

Override Grade Calculation with Failing Grade **?**

Minimum Number of Failing Grades: **1** **Failing Grades**

Failing Grade Mark: **100**

Bypass Selected Grades and Adjust Percentage **Selected Grades** **?**

Grade Buckets To Use

Athletic	Midterm	Term	Sem Exam	Semester	Final
<input type="checkbox"/> ATH 0.000	<input type="checkbox"/> P1 0.000	<input type="checkbox"/> SW1 0.000	<input type="checkbox"/> SE1 0.000	<input type="checkbox"/> SM1 0.000	<input type="checkbox"/> FNL 0.000
	<input type="checkbox"/> P2 0.000	<input type="checkbox"/> SW2 0.000	<input type="checkbox"/> SE2 0.000	<input type="checkbox"/> SM2 0.000	
	<input type="checkbox"/> P3 0.000	<input type="checkbox"/> SW3 0.000			
	<input type="checkbox"/> P4 0.000	<input checked="" type="checkbox"/> SW4 50.000			
	<input type="checkbox"/> P5 0.000	<input checked="" type="checkbox"/> SW5 50.000			
	<input type="checkbox"/> P6 0.000	<input type="checkbox"/> SW6 0.000			

Update the GPA using calculated semester 2



Calculating GPA

WS\OF\GR\PS\UT\GP\GC

Grading Period	Start Date	End Date	Start Term	Stop Term
▶ 01. PROGRESS REPORT 1	08/17/2018	09/08/2018	01	01
▶ 02. 1ST SIX WEEKS	08/17/2018	10/01/2018	01	01
▶ 03. PROGRESS REPORT 2	10/02/2018	10/20/2018	02	02
▶ 04. 2ND SIX WEEKS	10/24/2018	11/05/2018	02	02
▶ 05. PROGRESS REPORT 3	11/06/2018	11/22/2018	03	03
▶ 06. 3RD SIX WEEKS	11/06/2018	12/21/2018	03	03
▶ 07. PROGRESS REPORT 4	01/02/2019	01/26/2019	04	04
▶ 08. 4TH SIX WEEKS	01/02/2019	02/16/2019	04	04
▶ 09. PROGRESS REPORT 5	02/19/2019	03/09/2019	05	05
▶ 10. 5TH SIX WEEKS	02/19/2019	04/06/2019	05	05
▶ 11. PROGRESS REPORT 6	04/09/2019	05/04/2019	06	06
▶ 12. 6TH SIX WEEKS	04/09/2019	05/25/2019	06	06

When running the GPA calculation utility the grading period that is associated with the semester 2 grade will need to be selected.



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THANK YOU FOR ATTENDING!

