



**Texas Skyward User Group Conference**

# **Qmlativ – HR/Finance Overview**

**Kevin King**



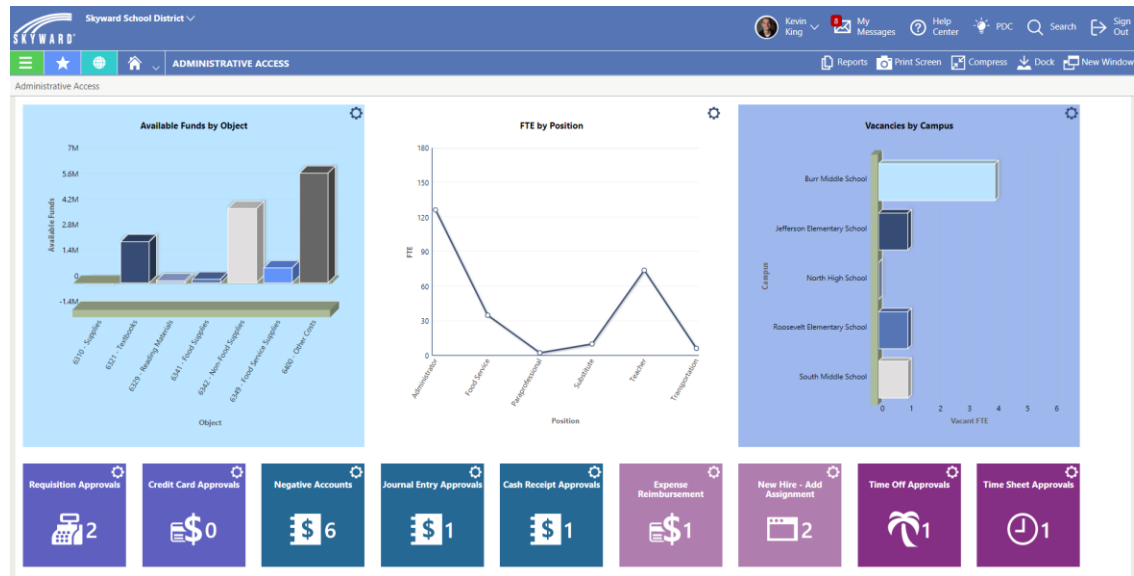
# Session Title



## Qmlativ – Human Resources and Finance Overview

- Check out the new look and feel of Skyward's Qmlativ product
- See all of the changes made to the integration between Human Resources and Payroll
- Discover the new Business suite focusing on Purchasing, Accounts Payable, and Account Management

# Intuitive and customizable home screen



# Position Module

Skyward School District 2018-2019

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POSITION : POSITION LIST

Position List

POSITION

Search Position Number View: Skyward Default (Modified) Filter: Skyward Default Add Position More

Position Number	FTE Group	Position	Assignment	Campus	Calendar Code	Start Date
10000150	Ins	Teacher	Music	Jefferson Elementary	School	09/01/2
10000151	Ins	Teacher	Music	Washington Elementary	School	09/01/2
10000152	Ins	Teacher	Music	Jackson Elementary	School	09/01/2
10000153	Ins	Teacher	Band	Jobs High School	School	09/01/2
10000154	Ins	Teacher	Band	Burr Middle School	School	09/01/2
10000155	Sub	Substitute			School	09/01/2
10000156	Sub	Substitute			School	09/01/2
10000157	Non-Ins	Administrator	Business Manager	District Office	Full	07/01/2
10000158	Ins	Teacher			School	09/01/2
10000159	Ins	Teacher	Art	Windsor Elementary	School	09/01/2

# Position driven Organizational Chart

Skyward School District  
 2018-2019

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POSITION : ORGANIZATION CHART DETAILS

Organization Chart List > Organization Chart Details

Organization Chart Code: **OrgChart** | Organization Chart Description: **Organizational Chart**

General | Relationships

+ New Top Level Relationship | + Mass Add Organization Chart Relationships | Open Relationship | More | + New Relationship

**Organization Chart Relationships**

- Duncan, Jenny - Administrator - Superint - 800
- Ibarra, Sue - Administrator - Prin - 401
- Werner, Kathleen - Administrator - Ast Prin - 401
- Rice, Karen - Coach - Football - 401
- Baker, Robyn - Coach - Volley - 401
- Brown, Rhonda - Coach - Hockey - 401
- Swanson, Yasmin - Coach - Baseball - 401
- Hobbs, Carleen - Coach - Gym - 401
- Kaufman, Gwendolyn - Coach - Sci Club - 401
- Holder, Tanya - Coach - Chess - 401
- Singh, Vera - Teacher - Lib - 401
- + Franklin, Florence - Administrator - Prin - 402
- Foster, Helen - Administrator - Prin - 501

# Step-by-step payroll processing

Skyward School District 2018-2019

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**PAYROLL : PAYROLL RUN DETAILS** | Reports | Print Screen | Compress | Dock | New Window

Payroll Run List > Payroll Run Details

Check Date 09/15/2018	Payroll Run Description 09/15/2018 Payroll	Status Uncalculated	Payroll Type R - Regular	Print Status Unprinted	Total Check Amount	Starting Check Number	Ending Check Number
Starting ACH Number	Ending ACH Number						

>>  Available  Unavailable  Complete

**PAY SCHEDULE DETAILS**

- Select Pay Schedule Details (2)

**TIMESHEETS**

- Build Timesheets from Employee Profile
- Build Timesheets from Substitute Tracking
- Build Timesheets from Time Tracking
- Build Timesheets from Third Party Import
- Build Timesheets from Unpaid Dock
- Timesheet Set Entry (0 Incomplete, 0 Entry Complete)
- Timesheet Consolidation (0 Consolidated)

**MANUAL CHANGES**

- Pav Transactions (0)

## Consistent entry screens

**Add Purchase Order**  
Enter Purchase Order Details

Entry Defaults Help Center New Window

Save & Add Detail Save Cancel

\*Purchasing Group

\*Fiscal Year Please select a Purchasing Group

Shop Online

\*Vendor

\*Description

Blanket

\*Batch 20170830

\*Ship To

Attention To

Commodity

Due Date 08/30/2017 Wednesday

Contract

Ship Date 08/30/2017 Wednesday

# Approvals defined by role – not individual

Skyward School District 2018-2019

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PURCHASING : PURCHASING GROUP DETAILS

Purchasing Group List > Purchasing Group Details

Purchasing Group Code	Purchasing Group Description	Account Group Name	Active
101	Windsor Elementary		True

APPROVAL TASKS

Search Level | Skyward Default | Skyward Default | Add Purchasing Group Approval Task | More

Level	Description	Conditional
1	Approval	


USERS


Search Security Group | View: Skyward Default | Filter: Skyward Default | Select Security | More


Security Group	Full Name	Entity
FIN/HR Approvals -	King, Kevin	000 - Skyward School District





# Accounts Payable processing






Skyward School District


Kevin King





8 My Messages


Help Center


PDC









ACCOUNTS PAYABLE : ACCOUNTS PAYABLE RUN DETAI


Reports

Print Screen

Compress

[Accounts Payable Run List](#) > Accounts Payable Run Details

Check Date	Accounts Payable Run Descripti...	Status	Print Status	Budgetary Post Date
09/08/2017	9/08/2017 AP Run	S - Selecting	U - Unprinted	09/08/2017

<<
 Available
 Unavailable
 Complete

General

Process Summary



Invoices

Check Transactions



Exceptions

ACH Transactions





### ACCOUNTS PAYABLE RUN DETAILS

-  General
-  Invoices

### REVIEW

-  Check Transactions
-  Exceptions (0)

### PROCESSING

-  Select Invoices
-  Calculate Check Transactions
-  Accounts Payable Update
-  Print Accounts Payable Checks

# Flexible Report Writer


Skyward School District

Name  
**Account - Fund Activity in Column**

Owner  
**King, Kevin**

Current Report Status: Completed
1 of 1
View Query | Save Until | Export to CSV | Download | Print

Rerun Report
Cancel Report



## Account Summary Report

Object	Fund 199 Activity	Fund 240Activity	Fund 211 Activity	Fund 220 Activity	Grand Total Activity
6110 - Salary	\$4,937,037.77	\$8,155,205.14	\$0.00	\$0.00	\$13,092,242.91
6112 - Substitute Teachers	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6310 - Supplies	\$5,288,485.26	\$5,087,687.96	\$0.00	\$0.00	\$10,376,173.22
6319 - Supplies for Maintenance & Operations	\$5,639.27	\$0.00	\$0.00	\$0.00	\$5,639.27
6321 - Textbooks	\$164.45	\$0.00	\$0.00	\$0.00	\$164.45
6329 - Reading Materials	(\$24.00)	\$0.00	\$0.00	\$0.00	(\$24.00)
6341 - Food Supplies	\$42.50	\$0.00	\$0.00	\$0.00	\$42.50
6342 - Non-Food Supplies	\$110.68	\$0.00	\$0.00	\$0.00	\$110.68
6349 - Food Service Supplies	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6400 - Other Costs	\$1,048.19	\$0.00	\$239.66	\$0.00	\$1,287.85
<b>Grand Totals</b>	<b>\$10,232,504.12</b>	<b>\$13,242,893.10</b>	<b>\$239.66</b>	<b>\$0.00</b>	<b>\$23,475,636.88</b>





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**THANK YOU FOR ATTENDING!**

