



Texas User Conference

Term Grade Preparation and Troubleshooting

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End of Term Grade Reporting



This session will cover commonly used grade reports used for Term grade reporting

- Teacher Grade Posting Report
- Grade Difference Report
- Grade Input and Proof Sheets
- Blank and Incomplete grades (Selected Grade Report)
- Ineligibility reports by Activity (Selected Grade or Academic Eligibility)
- Failure Report (Selected Grade Report)
- Grade Report by Special Population (Selected Grade Report)
- Teacher Grade Distribution (Grade Analysis)


Teacher Grade Posting Report

•WS\OF\GR\RE\GI\TP

-Used by districts who do

Manual Posting (not Auto-Post)

Edit Report Ranges



Template Settings

* Template Description: Teacher posting

Share this template with other users in entity 004
 Print Greenbar

Save

Save and Print

Back

Course Ranges

Low	High
Course/Class: <input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text" value="ZZZZZZ"/> <input style="width: 80%;" type="text" value="ZZZ"/>
Teacher: <input style="width: 80%;" type="text"/>	<input style="width: 80%;" type="text" value="ZZZZZZZZZZZZ"/>

By Date Range By Grading Period

Grading Period: Always Use Last Completed ▼

Entity Selection

By Range By Selection List

Entity:

Options

Include All Course Lengths Course Lengths

Include All Course Subjects Subjects

Include All Course Types Course Types

Include All Departments Departments

Include Course Status: Active ▼

Include Graded Courses: Graded Courses ▼

Grade Proof Sheets
 •WS\OF\GR\RE\PG

Add Report Ranges



Template Settings

* Template Description: **Teacher Verification of Grades**
 Share this template with other users in entity 005
 Print Greenbar

- Save
- Save and Print
- Ranges
- Sort By
- Back

Report Options

Report Type: **Proof** ▼
 Name Order: **Last, First** ▼
 Student Class Records: **Enrolled Classes** ▼
 Student Status: **Active** ▼
 Class Record Type: **Current Year** ▼
 Include All Student Class Lengths Class Lengths

Print Options

Double Space Names Page Break: **Page Break On First Sort** ▼
 Print School ID Page Break by Class
 Sort Students by School Only Print Students in Selected Activities Activity
 Grade Bucket Blocker: ******* Print Student's Activities

Grading Comments

Print Codes Print Descriptions
 * Low GP: **1** ▼ **PROGRESS REPORT 1** * High GP: **1** ▼ **PROGRESS REPORT 1**

Grade Buckets To Display

Midterm	Term	Sem Exam	Semester	Final	Citizenship
<input type="checkbox"/> PR1	<input checked="" type="checkbox"/> CY1	<input type="checkbox"/> EX1	<input type="checkbox"/> S1	<input type="checkbox"/> EOY	<input type="checkbox"/> CZ1
<input type="checkbox"/> PR2	<input type="checkbox"/> CY2	<input type="checkbox"/> EX2	<input type="checkbox"/> S2		<input type="checkbox"/> CZ2
<input type="checkbox"/> PR3	<input type="checkbox"/> CY3				<input type="checkbox"/> CZ3
<input type="checkbox"/> PR4	<input type="checkbox"/> CY4				<input type="checkbox"/> CZ4
<input type="checkbox"/> PR5	<input type="checkbox"/> CY5				<input type="checkbox"/> CZ5

Grade Differences Report

- WS\EA\GB\SE\PA
- or via EA+ under WA\EP\AD\GP

Template Maintenance



Template Settings

- * Template Description:
- Share with other users in entity 001
- Print Greenbar

Save

Save and Print

Back

Report Filter

School Year:

Entity:

Display Differences for Grade Period:

Sort Options

- Sort by Student
 Sort by Teacher
 Page Break by Teacher?

Asterisk (*) denotes a required field

Ineligibility reports by Activity (Selected Grade or Academic Eligibility)

Edit Report Ranges

Template Settings

* Template Description:

Share with other users in entity 001

Print Greenbar

-
-
-
-

Report Type

Report Type: By Student By Other

Activities

Include All Activities

Print Activities

Sort/Group by Activities

Report Options

School Year: Page Break:

Student ID to Print: Grade Bucket Blocker:

Only Print Selected Grade Marks

Course Ranges

Student Class Status: Include All Student Class Lengths

Class Record Type:

Grade Marks Selection

Include	Grade Mark	Grad Year	Display Order
<input checked="" type="checkbox"/>	69	9999	33
<input checked="" type="checkbox"/>	68	9999	34
<input checked="" type="checkbox"/>	67	9999	35
<input checked="" type="checkbox"/>	66	9999	36
<input checked="" type="checkbox"/>	65	9999	37
<input checked="" type="checkbox"/>	64	9999	38
<input checked="" type="checkbox"/>	63	9999	39
<input checked="" type="checkbox"/>	62	9999	40
<input checked="" type="checkbox"/>	61	9999	41

-
-

Grade Report by Special Population (Selected Grade Report)

Edit Report Ranges

Template Settings

* Template Description:

Share with other users in entity 001

Print Greenbar

Save

Save and Print

Sort By

Back

Report Type

Report Type: By Student By Other

[Ranges](#)

Activities

Include All Activities [Activities](#)

Print Activities

Report Options

School Year:

Student ID to Print:

Only Print Selected Grade Marks

Course Ranges

Student Class Status:

Class Record Type:

Grade Marks Selection

Include	Grade Mark
<input checked="" type="checkbox"/>	Blank Grade Bucket
<input checked="" type="checkbox"/>	69
<input checked="" type="checkbox"/>	68
<input checked="" type="checkbox"/>	67
<input checked="" type="checkbox"/>	66
<input checked="" type="checkbox"/>	65
<input checked="" type="checkbox"/>	64
<input checked="" type="checkbox"/>	63
<input checked="" type="checkbox"/>	62

Activity Selection - Entity 001 - WS\OF\GR\RE\GISG - 10931 - 05.17.06.00.07 - Google Chrome

Secure | <https://pbroker1.skyward.com:485/scripts/cgiip.exe/WService=11018web/sgradbrws025...>

Activity Selection

Include	Activity	Start Date	End Date
<input checked="" type="checkbox"/>	Activity (DYS) (DYS)	08/24/2015	05/26/2016
<input checked="" type="checkbox"/>	Activity (ESL) (ESL)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (09G) (09G)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (10G) (10G)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (11G) (11G)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (12G) (12G)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (B-A) (B-A)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BB) (BB)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BBA) (BBA)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BBG) (BBG)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BBW) (BBW)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BJV) (BJV)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BND) (BND)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (BXC) (BXC)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (CO) (CO)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (DEB) (DEB)	08/24/2015	05/26/2016
<input type="checkbox"/>	Activity (FBB) (FBB)	08/24/2015	05/26/2016

OK

Back

Select All Activities

Unselect All Activities

Teacher Grade Distribution (Grade Analysis) WS\OF\GR\RE\G\GO

Add Report Ranges

Template Settings

* Template Description: **Teacher Distribution 1st Term**

Share with other users in entity 001

Print Greenbar

Save

Save and Print

Sort By

Back

Report Options

Report Type: By Student By Other [Ranges](#)

School Year: **2017-18** Include All Student Class Lengths [Class Lengths](#)

Class Record Type: **Current Year**

Print Options

Print Race Majority/Minority Print Male/Female

Print Class Section Detail Page Break: **None**

Print Percentage Lines For

Sort 1 Sort 2 Sort 3 Sort 4 Class Section Detail

Grade Mark Columns ?

A => 100, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99 [Add](#)

B => 80, 81, 82, 83, 84, 85, 86, 87, 88, 89 [Edit](#)

C => 70, 71, 72, 73, 74, 75, 76, 77, 78, 79 [Remove](#)

D => 60, 61, 62, 63, 64, 65, 66, 67, 68, 69 [Remove All](#)

F => 0, 01, 02, 03, 04, 05, 06, 07, 08, 09, 10, 11, 12, 13, 14, 15, 1 [Remove All](#)

Grade Buckets To Check

Midterm	Term	Sem Exam	Semester	Final Exam	Final	Citizenship
<input type="checkbox"/> PR1	<input checked="" type="checkbox"/> 1ST	<input type="checkbox"/> EX1	<input type="checkbox"/> SM1	<input type="checkbox"/> FNE	<input type="checkbox"/> FNL	<input type="checkbox"/> CZ1
<input type="checkbox"/> PR2	<input type="checkbox"/> 2ND	<input type="checkbox"/> EX2	<input type="checkbox"/> SM2			<input type="checkbox"/> CZ2
<input type="checkbox"/> PR3	<input type="checkbox"/> 3RD					<input type="checkbox"/> CZ3
<input type="checkbox"/> PR4	<input type="checkbox"/> 4TH					<input type="checkbox"/> CZ4
<input type="checkbox"/> PR5	<input type="checkbox"/> 5TH					<input type="checkbox"/> CZ5



Texas User Group Conference

THANK YOU FOR ATTENDING!

