



Texas Skyward User Group Conference

# Web Security: Financial Management and HR/PR

John Golden



# Web Security: Financial Management



*This session focuses on the new Web Security options for users of the Business Suite modules.*

- Security Groups: Demonstrate how to assign security to allow or limit user access to certain areas of the software.
- Security Users: Learn how to clone or replace a security user.
- Custom Forms: Demonstrate how to restrict access to Custom Forms.
- Confidential Fields: Show how to adjust user access to confidential fields.
- Employee Profile: Show how to give building administrators access to specific information for the employees in their buildings.



## Setting up Security User Access

Security Information - PS\CA\SE\US\SU - 9733 - 05.16.02.00.10 - Internet Explorer

### Security Information (109)

**Security Information**

Name:

SSN:

**Account Information**

\* Login:  x

\* Password:  (network password must be used)

**Aaronson (In House) hide**

Force password change at next login

**Secured User Settings**

Active Secured User:  ▼

System Wide Access:  ▼

Allow Use of Skyward Password:  ▼

Allow User to Access Skycoder:  ▼

**Customer Access**

Submit Service Calls:  ▼

Submit User Group RFEs:  ▼

Submit Billable RFEs:  ▼

Customer Access ID:

Send Email Notification:  ▼ ?

**System Wide Access by Area**

Financial Management

Human Resources

PEIMS

Product Setup

Student Management

Asterisk (\*) denotes a required field

**Save**

Save and Email Account Reset Link

**Set Password**

**Back**







Texas Skyward User Group Conference

**THANK YOU FOR ATTENDING!**

