



**Texas Skyward User Group Conference**

# **Discipline – PEIMS & CRDC**

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# Session Title



This session will cover discipline setup, entry and maintenance for PEIMS & CRDC reporting.

- Discipline configuration
- Discipline codes – offense, action, difference reason, location
- Discipline & PEIMS
- Discipline & CRDC

## Discipline Offense codes

Offense Codes - Entity 001 - WS\OF\DI\PS\CO\OF - 8552 - 05.16.10.00.02 - Windows Internet Explorer

https://pbroker1.skyward.com/scripts/cgip.exe/WService=11215web/sdocdbwrs001.w?isPopup=true

### Offense Codes

Views: **General** Filters: **\*Active Offense Codes**

Code ▲	Long Description	Status*	Severity	State Code	Default Action
▶ *C	CLASSROOM REFERRAL		1		
▶ *TH	TEACHER REFERRAL-OFFICE		1		
▶ 01	PERM REMOVAL BY TEACHER		1	01	
▶ 02	CONDUCT PUNISHABLE AS A FELONY		1	02	
▶ 04	HAD/SOLD/USED MARIJUANA-OTHER		1	04	
▶ 05	HAD/SOLD/USED OR UNDER INF-ALC		1	05	
▶ 06	ABUSE OF A VOLATILE CHEMICAL		1	06	
▶ 07	PUBLIC LEWDNESS/INDECENT EXPOX		1	07	
▶ 08	RETALIATION AGAINST SCHOOL EMP		1	08	
▶ 09	OFF-CMP FELONY OFFENSE IN TITL		1	09	
▶ 10	OFF-CMP FELONY OFFENSE NOT TIT		1	10	
▶ 11	USED, EXHIBITED, OR HAD A FIRE		1	11	
▶ 12	USED,EXHIBITED,OR HAD ILLEGAL		1	12	
▶ 13	USED,EXHIBITED, OR HAD A CLUB		1	13	
▶ 14	USED,EXHIBITED,HAD PROHIBITED		1	14	
▶ 16	ARSON		1	16	
▶ 17	MURDER, CAPITAL MURDER OR ATTE		1	17	
▶ 18	INDECENCY WITH A CHILD		1	18	
▶ 19	AGGRAVATED KIDNAPPING		1	19	

Buttons: Add, Edit, Delete, Back

## Discipline Action codes

Action Codes - Entity 001 - WS\OF\DI\PS\CO\AC - 8549 - 05.16.10.00.02 - Windows Internet Explorer

https://pbroker1.skyward.com/scripts/cgiip.exe/WService=11215web/sdiacbrws001.w?isPopup=true

**Action Codes**

Views: General Filters: \*Active Action Codes

Code ▲	Short Description	Long Description	Status*	Time	Severity	Suspension Type	State Code	Secured
01	EXP/NO ED SETNG	EXPLUSION/NO PLACEMENT IN ED S	Active	0 Days	1	Out of School	01	
02	EXPLUSION-JJAEP	EXPLUSION TO JJAEP	Active	0 Days	1	None	02	
03	EXP/ON-CMP DAEP	EXPLUSION TO AN ON-CAMPUS DAEP	Active	0 Days	1	None	03	
04	EXP/OFF CMP AEP	EXPLUSION TO AN OFF-CAMPUS AEP	Active	0 Days	1	None	04	
05	OUT-SCH SUSPENS	OUT-OF-SCHOOL SUSPENSION	Active	3 Days	1	Out of School	05	
06	IN-SCH SUSPENS	IN-SCHOOL SUSPENSION	Active	0 Days	1	In School	06	
07	PLACED IN DAEP	PLACEMENT IN DAEP-TEC, SECT.37	Active	0 Days	1	None	07	
08	OTHER DIST DAEP	CONT. OF OTHER DISTRICT'S DAEP	Active	0 Days	1	None	08	
09	OTHER DIST EXP	CONT. OF OTHER DISTRICT'S EXPU	Active	0 Days	1	None	09	
10	CONT DAEP PRIOR	CONT DAEP PRIOR YEAR	Active	0 Days	1	None	10	
11	CONT EXPULSION	CONT EXPULSION FROM PRIOR YEAR	Active	0 Days	1	None	11	
12	CONT JJAEP PRIO	CONT JJAEP PRIOR YEAR	Active	0 Days	1	None	12	
13	JJAEP COURT ORD	JJAEP COURT ORDERED	Active	0 Days	1	None	13	
14	PLACE DAEP COUR	PLACEMENT IN DAEP COURT ORDER	Active	0 Days	1	None	14	
15	CONT. EX/JJAEP	CONT. EXPUL TO JJAEP	Active	0 Days	1	None	15	
16	TRUANCY	TRUANT CHARGES FILED, FINED	Active	0 Days	1	None	16	
17	TRUANCY	TRUANT CHARGES FILED, NO FINE	Active	0 Days	1	None	17	
25	PARTIAL-SUPSP	PARTIAL-OUT-OF SCHOOL SUPSPENS	Active	0 Days	1	None	25	
26	PARTIAL-IN-SCH	PARTIAL-IN-SCHOOL SUPSENSION	Active	0 Days	1	None	26	
27	RESULT OF ARD	RESULT OF ARD-NO ACTION	Active	0 Days	1	None	27	





## Discipline Offense – PEIMS

Add Offense - Entity 001 - WS\ST\TB\DI - 11299 - 05.16.10.00.02 - Windows Internet Explorer

https://pbroker1.skyward.com/scripts/cgiip.exe/WService=11215web/sdiscredit005.w?WhereFrom=sdiscbrws001.w&vDetailList=Discipline&vStudentRowId=0x000000000054t

### Add Offense

**Student**

Student: ACOBAWIL000 Acobascr Willia E Grade: 09 Student Type: REG  
 Entity: 001 GILGAMESH HS 001 9-12

**Offense**

Offense/Referral: Offense  
 \* Offense: 28 ASSAULT/OTHER  
 \* School: 001 School (001)  
 Location: CLS Location (CLS)  
 Bus:   
 \* Offense Date: 09/25/2016 Sunday  
 Offense Time: 12:00 AM  
 Classroom Referral Classroom Actions  
 Parent Notified  
 Campus ID: 215-901-001

Incident: New Incident  
 Incident #: 20917  
 \* School Year: 2016-17  
 Cost (\$): 0.00  
 Disc Officer: MOULDSHE000 Moulden Sheryl  
 Time Comment:   
 Referred By  
 Referred By: Staff  
 Staff: MOULDSHE000 Moulden Sheryl

Comments:   
 Predefined Comments: [Insert Predefined Comment] Insert

Save and Back  
 Save and Add Action  
 Back  
 Victims  
 Witnesses  
 Defaults  
 Attach (0)

## Discipline Action – PEIMS

Add Action Summary - Entity 001 - WS\ST\B\DI - 11299 - 05.16.10.00.02 - Windows Internet Explorer

https://pbroker1.skyward.com/scripts/cgiip.exe/WService=11215web/sdiscedit007.w?vsubmitpage=yes

### Add Action Summary

**Student**

Student:  Acobascr Willia E  
 Entity:  GILGAMESH HS 001 9-12

**Action Summary**

\* Action:  PLACED IN DAEP Action Status:

Suspension Type:  School:  School (001)

Ordered Date:  Friday School Year:

Return Date:  Diff. Reason:  STU. WITHDREW

Total Time:  Days Days Served:

Parent Notified Follow Up Officer:  Moulden Sheryl  
 Authorized By:  Moulden Sheryl

Comments:

Predefined Comments:

Create Action Detail Records From The Action Detail Default Values You Have Saved?

Only Create Detail Records for School Days

\* Detail Start Date:  Friday Action Detail Location:

\* Detail End Date:  Saturday

**Action Details**

	Date to Serve	Time	Status	Length	Time Served	Location	Parent Notified
Edit	09/02/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/03/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/04/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/05/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/06/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/07/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/08/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/09/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/10/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/11/2016	4:26 PM	Open	1.00	0.00		No
Edit	09/12/2016	4:26 PM	Open	1.00	0.00		No



## Discipline PEIMS

PEIMS Element	PEIMS Code	PEIMS Field	Location within Web	Required/Not Required
E0212		District ID	Product Setup > Skyward Contact Access > District Setup > Configuration > District Information Configuration > District Code	Required
E0001		Student ID	Web Student Management > Students > Student Profile or Student Browse > Student SSN or S Number, which can be found by editing the Student Profile.	Required
E0782		Campus ID of Enrollment	Web Student Management > Student > Student Profile or Student Browse > Entry - Withdraw Tab > Entity	Required
E1003		Campus ID of Disciplinary Assignment	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab	Optional
E1004		Disciplinary Action Number	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab	Required
E1005	C164	Disciplinary Action Code	In Skyward, the Disciplinary Action Number is a System Assigned number. If a student has more than one disciplinary action at the entity/campus, the system assigns additional numbers as needed in sequence.	Required
E1006	C165	Disciplinary Action Reason Code	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Action Code > Offense Code	Required
E1007		Official Length of Disciplinary Assignment	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Total Time	Required

## Discipline PEIMS (continued)

E1008		Actual Length of Disciplinary Assignment	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Days Served	Required
E1009	C166	Disciplinary Length Difference Reason Code	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Difference Reason	Required
E1016		Disciplinary Incident Number	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Incident Number	Required
E0934	C130	Reporting Period Indicator Code	Web Student Management > Office > Attendance > Product Setup > Codes > Calendar Codes > Calendar Term	Required
E1036		Date of Disciplinary Action	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Ordered Date	Required
E1037		Campus ID of Disciplinary Responsibility	Web Student Management > Student > Student Profile or Student Browse > Discipline Tab > Campus ID	Required

## Discipline CRDC

Add Report Ranges - Entity 001 - WS\SR\FR\FO\P2\EC - 27306 - 05.16.10.00.02 - Windows Internet Explorer

https://pbroker1.skyward.com/scripts/cgiip.exe/WService=11215web/sfedredit046.w?isPopup=true

### Add Report Ranges

**Template Settings**

\* Template Description: **CRDC Extract - Part 2**

Share with other users in entity 001

Print Greenbar

Save

Save and Print

Back

**Selection Ranges**

School Year: 2015-16

Entity: 001

Grade/Grad Yr: 9999

Select All Schools [Schools](#) [?](#)

Select All Calendars [Calendars](#)

**Extract Options**

Select each of the questions that you would like to have extracted.

- LEA-19/20 Distance Education Enrollment [Options](#)
- 1-3 Students Who Passed Algebra 1 [Options](#)
- 5 Credit Recovery Program Student Participation [Options](#)
- 6 SAT and ACT Test Participation [Options](#)
- 7-8 Advanced Placement (AP) Testing [Options](#)
- 9 Chronic Student Absenteeism [Options](#)
- 11 Retention of Students [Options](#)
- 15-18 Pre-K Corporal Punishment, Suspension, and Expulsion [Options](#)
- 19-25 Discipline of Students [Options](#)
- 26 Offenses - Number of Incidents [Options](#)
- 29-31 Student Harassment or Bullying [Options](#)
- 32-34 Students Subjected to Restraint or Seclusion [Options](#)
- 47 Justice Facility Ed Program Participants [Options](#)

Discipline CRDC

- 15-18 Pre-K
- 26 Offenses Number of Incidents

**Pre-K Corporal Punishment, Suspension, and Expulsion**

**Options**

Print Student Detail

**Category Options**

A and B. Out of School Suspension Action Codes [Actions](#)

C. Expulsion Action Codes [Actions](#)

D. Corporal Punishment Action Codes [Actions](#)

[Back](#)

**Offenses - Number of Incidents**

**Options**

Print Incident Detail

Use the Offenses button to select the offense codes that are associated with each of the items below.

**Category Options**

Rape or attempted rape [Offenses](#)

Sexual assault (other than rape) [Offenses](#)

Robbery with a weapon [Offenses](#)

Robbery without a weapon [Offenses](#)

Robbery with a firearm [Offenses](#)

Physical attack or fight with a weapon [Offenses](#)

Physical attack or fight without a weapon [Offenses](#)

Physical attack or fight with a firearm [Offenses](#)

Threats of physical attack with a weapon [Offenses](#)

Threats of physical attack without a weapon [Offenses](#)

Threats of physical attack with a firearm [Offenses](#)

Possession of a firearm [Offenses](#)

[Back](#)







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