



Texas Skyward User Group Conference

Vendor Custom Forms and Skycoder

James Phillips



Vendor Custom Forms and Skycoder



Find out how to setup Custom Forms for your vendors and how Skycoder will allow you to customize screens by hiding fields your district does not use, making fields required when the system does not automatically do that, etc.

- Setup/Entry of Custom Forms
- Use of Skycoder on web screens

Custom Forms for vendors – setup and field creation

Form Maintenance - WF\VE\PS\C\F\CF - 27790 - 05.13.06.00.02-10.2 - Windows Internet Explorer

Form Maintenance

Form

System: Custom Vendor

* Form Name: Texas User Group - Custom Form

Form Type: Single form per vendor Multiple forms per vendor

Asterisk (*) denotes a required field

Buttons: Check Spelling, Save And Go To Next Step, Save, Back

Field Maintenance - WF\VE\PS\C\F\CF - 27790 - 05.13.06.00.02-10.2 - Windows Internet Explorer

Field Maintenance

Custom Field

Form: Custom Vendor.Texas User Group - Custom Form

* Label: [View Field Information](#)

Data Type: Character

Max Length: 15

Valid Entries:

Tool Tip:

Initial Value: Blank

Read Only Required Print on PO Use in Browse

Asterisk (*) denotes a required field

Buttons: Check Spelling, Save and Add Another Field, Save and Go to Next Step, Save, Back

100%

Custom forms – screen creation

Custom Screens - WF\VE\PSIC\CF - 27790 - 05.13.06.00.02-10.2 - Windows Internet Explorer

Custom Screens

Screen Setup
 Form: custom.vendor.texas.user.group - custom.form
 Name: Texas User Group - Custom Form Secure Screen [?](#) [Set Security Groups](#)

[Check Spelling](#)
[Save](#)
[Back](#)

Skyward Fields	RO	RQ	
Vendor Key	Y	Y	Add
Vendor's Address City	Y	N	Add
Vendor's Full Name	Y	Y	Add

Form Fields	RO	RQ	
texas	N	N	Add

Place Fields Here
 Drag the label to move an object

Skycoder – allow user to change screens

Security Information

Security Information

Name: **Bobbie E Gryderscr**

GRYDEBOB000

SSN: xxx-xx-0495

Account Information

* Login: andyl

* Password: ●●●●●●●●●●

Force password change at next login

Secured User Settings

Active Secured User: Yes

System Wide Access: Yes

Allow User to Access Skycoder: Yes

Customer Access

Submit Service Calls: Yes

Submit User Group RFEs: No

Submit Billable RFEs: No

Customer Access ID: 89977

Send Email Notification: No

System Wide Access by Area

- Financial Management
- Human Resources
- Product Setup
- Student Management

Save

Save and
Email
Account
Reset Link

Set
Password

Back



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THANK YOU FOR ATTENDING!

