

Automating Athletic Eligibility

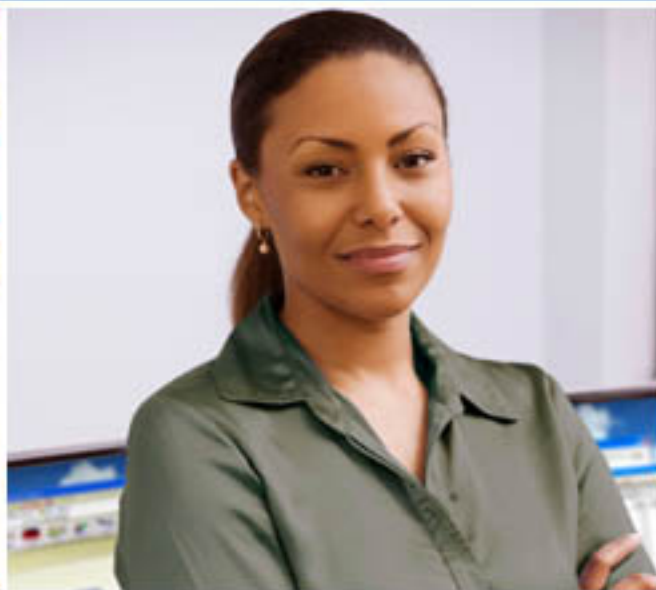
What will be covered:

This session will demonstrate how to use the Athletic Eligibility grade bucket, Activity Groups, and Scheduled Tasks to send weekly reports to coaches and group sponsors.

- Selected Grades Report
- Academic Eligibility Report
- Grading and Attendance Analysis Report
- Scheduling Task

Links to additional resources

[Link to pdf of Power Point](#)



Texas Skyward User Group Conference

Automating Athletic Eligibility Reports

Viviana Torres



Grading and Activities-Automating Athletic Eligibility



Are your coaches and teachers struggling to identify failing students? This session will demonstrate how to use the Athletic Eligibility grade bucket, Activity Groups, and Scheduled Tasks to send weekly reports to coaches and group sponsors.

- Selected Grades Report
- Academic Eligibility Report
- Grading and Attendance Analysis Report
- Scheduling Task

Selected Grades Report

OF→GR→RE→GI→SG

Report Type

Report Type: By Student By Other [Ranges](#)

Activities

Include All Activities [Activities](#)

Print Activities

Sort/Group by Activities

[?](#)

Report Options

School Year: 2016-17 Page Break: None

Student ID to Print: Other ID Grade Bucket Blocker: ***

Only Print Selected Grade Marks

Course Ranges

Student Class Status: Enrolled Include All Student Class Lengths [Class Lengths](#)

Class Record Type: Current Year

Grade Marks Selection [default sort](#) [Export Options](#) [Print Browse](#)

	Include	Grade Mark
2	<input checked="" type="checkbox"/>	69
3	<input checked="" type="checkbox"/>	68
4	<input checked="" type="checkbox"/>	67
5	<input checked="" type="checkbox"/>	66
6	<input checked="" type="checkbox"/>	65
7	<input checked="" type="checkbox"/>	64
8	<input checked="" type="checkbox"/>	63
9	<input checked="" type="checkbox"/>	62
10	<input checked="" type="checkbox"/>	61
11	<input checked="" type="checkbox"/>	60
12	<input checked="" type="checkbox"/>	60

173 records displayed

Grade Buckets To Check [?](#)

<input type="checkbox"/> Midterm	<input checked="" type="checkbox"/> 1ST	<input type="checkbox"/> EX1	<input type="checkbox"/> SM1	<input type="checkbox"/> FNL	<input type="checkbox"/> CZ1
<input type="checkbox"/> PR1	<input type="checkbox"/> 2ND	<input type="checkbox"/> EX2	<input type="checkbox"/> SM2		<input type="checkbox"/> CZ2
<input type="checkbox"/> PR2	<input type="checkbox"/> 3RD				<input type="checkbox"/> CZ3
<input type="checkbox"/> PR3	<input type="checkbox"/> 4TH				<input type="checkbox"/> CZ4
<input type="checkbox"/> PR4	<input type="checkbox"/> 5TH				<input type="checkbox"/> CZ5
<input type="checkbox"/> PR5	<input type="checkbox"/> 6TH				<input type="checkbox"/> CZ6
<input type="checkbox"/> PR6					

Ranges Maint [Student Locator](#) [Capture Screen](#) [New Window](#) [My Print Queue](#) [Help Menu](#)

Student ranges are based upon the current entity's school year, not the report's school year.

Ranges [Save](#)
[Back](#)

Student Key: Low High

By Individual By Grade By Grad Year By Grad Req Base [?](#)

Grade/Grad Yr: 9999 0000

Advisor:

Feeder School:

Zip Code:

Residency: **Residents and Non-Residents**

Student Status: **Active and Inactive**

NY Status:

CY Member:

Gender:

Graduated?:

Include All Student Types [Student Types](#)

Include All Races [Races](#)

Include All Schools [Schools](#)

Include All Homerooms [Homerooms](#)

Include All Calendars [Calendars](#)

Include All Categories [Categories](#)

Include All Default Entities [Entity](#)

Academic Eligibility Report Cont.

Grading

Grade Mark Criteria

	Low	High	
<input checked="" type="checkbox"/> Use Number Failing Grades	001	999	Failing Grades
<input type="checkbox"/> Use Number Passing Grades	000	999	Passing Grades
<input type="checkbox"/> Use Total Academic Hours	0000.000	9999.999	

Class Record Type: Current Year ▼
 Student Class Status: Enrolled ▼

GPA Criteria

Use GPA 0.000 9999.999 Only Include Students if Active in Selected Grading Period

GPA Criteria Ranges

Grading Period: Always Use Last Completed ▼
 Run GPA Calc each time report is run

GPA Type to Select: Cumulative ▼ # to Use: 0 GPA Method: 1 - 5.0

Failing Grades

Grade Mark Selection	Grade Mark
<input checked="" type="checkbox"/>	05
<input checked="" type="checkbox"/>	06
<input checked="" type="checkbox"/>	07
<input checked="" type="checkbox"/>	08
<input checked="" type="checkbox"/>	09
<input checked="" type="checkbox"/>	10
<input checked="" type="checkbox"/>	11
<input checked="" type="checkbox"/>	12
<input checked="" type="checkbox"/>	12
<input checked="" type="checkbox"/>	13
<input checked="" type="checkbox"/>	14
<input checked="" type="checkbox"/>	15
<input checked="" type="checkbox"/>	16
<input checked="" type="checkbox"/>	17
<input checked="" type="checkbox"/>	17

173 records displayed

Grade Buckets To Check

<input type="checkbox"/> Midterm	<input checked="" type="checkbox"/> 1ST	<input type="checkbox"/> EX1	<input type="checkbox"/> SM1	<input type="checkbox"/> FNL	<input type="checkbox"/> C21
<input type="checkbox"/> PR2	<input type="checkbox"/> 2ND	<input type="checkbox"/> EX2	<input type="checkbox"/> SM2		<input type="checkbox"/> C22
<input type="checkbox"/> PR3	<input type="checkbox"/> 3RD				<input type="checkbox"/> C23
<input type="checkbox"/> PR4	<input type="checkbox"/> 4TH				<input type="checkbox"/> C24
<input type="checkbox"/> PR5	<input type="checkbox"/> 5TH				<input type="checkbox"/> C25
<input type="checkbox"/> PR6	<input type="checkbox"/> 6TH				<input type="checkbox"/> C26

Course Information

Include All Student Class Lengths Class Lengths
 Include Non GPA Courses

Academic Eligibility Report Cont.

Ignore the Attendance, Health, Discipline, Activity Requirements and Fee Management as CCISD does not use these to determine Eligibility.

- Attendance
- Health
- Discipline
- Activity Requirements [?](#)
- Fee Management [?](#)

Report Details

Columns on Report

Print Student Alphakey Additional Columns: Failing Grades
Classes Selected
Class Grade Add
Remove
Remove All
Move Up
Move Down

Print Student Name

Characters: Orientation:

Discipline Details

Print Offenses that meet selected Discipline criteria Show: Date Type Code Type Desc Poi
 Print Actions that meet selected Discipline criteria Show: Date Type Code Type Desc Da

Select	Field Name
<input checked="" type="checkbox"/>	Class Grade
<input checked="" type="checkbox"/>	Classes Selected
<input checked="" type="checkbox"/>	Failing Grades
<input type="checkbox"/>	Activity
<input type="checkbox"/>	Activity Fees Unpaid
<input type="checkbox"/>	Advisor
<input type="checkbox"/>	Age
<input type="checkbox"/>	Attempted Credit Hours
<input type="checkbox"/>	Class Credit Hours
<input type="checkbox"/>	Consecutive Days Absent
<input type="checkbox"/>	Days Absent
<input type="checkbox"/>	Days Present
<input type="checkbox"/>	Failed Credit Hours
<input type="checkbox"/>	Feeder School
<input type="checkbox"/>	Grad. Year
<input type="checkbox"/>	Grade
<input type="checkbox"/>	Grade Point Average
<input type="checkbox"/>	Homeroom
<input type="checkbox"/>	Passed Credit Hours
<input type="checkbox"/>	Passing Grades
<input type="checkbox"/>	Periods Absent
<input type="checkbox"/>	Periods Tardy
<input type="checkbox"/>	Physical Exam Date
<input type="checkbox"/>	Requirements Not Met
<input type="checkbox"/>	School
<input type="checkbox"/>	Teacher

Grading and Attendance Analysis Report

OF→GR→RE→GI→AA

Student Ranges

By Range
 By Individual

Activities

Include All Activities

Report Options

Export to Excel
 Name Order: Last/First
 Page Break: None

Print Student Class Details

Student Class Ranges

By Range
 By Individual

Course/Class Ranges


Low: High:

School Year:

Show Student Class Records Outside of Ranges (?)
 Print Student Class Records

Print Student Header for students outside Student Class Ranges

Student Class Status:

Activity Selection  Export Options

	Include ▲	Activity
1	<input type="checkbox"/>	Activity (09G) (09G)
2	<input type="checkbox"/>	Activity (10G) (10G)
3	<input type="checkbox"/>	Activity (11G) (11G)
4	<input type="checkbox"/>	Activity (12G) (12G)
5	<input type="checkbox"/>	Activity (B-A) (B-A)
6	<input type="checkbox"/>	Activity (BB) (BB)
7	<input type="checkbox"/>	Activity (BBA) (BBA)
8	<input type="checkbox"/>	Activity (BBG) (BBG)
9	<input type="checkbox"/>	Activity (BBW) (BBW)
10	<input type="checkbox"/>	Activity (BJV) (BJV)
11	<input type="checkbox"/>	Activity (BND) (BND)
12	<input type="checkbox"/>	Activity (BXC) (BXC)
13	<input type="checkbox"/>	Activity (CO) (CO)
14	<input type="checkbox"/>	Activity (DEB) (DEB)
15	<input type="checkbox"/>	Activity (DYS) (DYS)
16	<input type="checkbox"/>	Activity (ESL) (ESL)
17	<input type="checkbox"/>	Activity (FBB) (FBB)
18	<input type="checkbox"/>	Activity (FEA) (FEA)

Ranges

Low: High:

By Individual
 By Grade Range
 By Grad Year Range
 By Grad Req Base Year

Grades:

Advisor:

Feeder School:

Zip Code:

Residency: Residents and Non-Residents
 Student Status: Active
 NY Status: Active and Inactive
 CY Member: CY Members and Non-CY Members
 Gender: Both
 Graduated?: Both

Include All Student Types

Include All Races

Include All Schools

Include All Homerooms

Include All Calendars

Include All Categories

Include All Default Entities

Grading and Attendance Analysis Report Cont.

Print Student Class Details

Student Class Ranges

By Range By Individual

Course/Class Ranges

Low Course/Class: High:

School Year:

Show Student Class Records Outside of Ranges Print Student Class Records With All Blank Grades

Print Student Header for students outside Student Class Ranges

Student Class Status:

Only Print Students With Selected Grades

Include Students Who Have At Least Of The Selected Grade Marks:

Grade Mark Selection [Export Options](#) [Print Browse](#) [Select All Grades](#) [Unselect All Grades](#)

Include	Grade Mark
<input checked="" type="checkbox"/>	Blank Grade Bucket
<input checked="" type="checkbox"/>	0
<input checked="" type="checkbox"/>	01
<input checked="" type="checkbox"/>	02
<input checked="" type="checkbox"/>	03
<input checked="" type="checkbox"/>	04
<input checked="" type="checkbox"/>	05
<input checked="" type="checkbox"/>	06
<input checked="" type="checkbox"/>	07
<input checked="" type="checkbox"/>	08
<input checked="" type="checkbox"/>	09
<input checked="" type="checkbox"/>	10
<input checked="" type="checkbox"/>	11

173 records displayed

Student Class Printing Options

Print Period Of Course

Print Comments PROGRESS REPORT 1 6TH 6 WEEKS

Print Attendance Totals Per Student Class

Absences Tardies Both None

Grade Buckets To Print

Midterm Term Sem Exam Semester Final Citizenship

PR1 1ST EX1 SM1 FNL CZ1

PR2 2ND EX2 SM2 CZ2

PR3 3RD CZ3

PR4 4TH CZ4

PR5 5TH CZ5

PR6 6TH CZ6

Attendance Options

Print Attendance Totals Per Student

Print GPA Totals

Grading Period:

Run GPA Calc each time report is run

GPA Method:

Grade Summary Columns **Grade Summary Rows**

Schedule Task

Task Information

Task Status: Active Inactive

Entity:

* Task Description:

Parameters: Keep parameters synchronized with associated template

* Start Date:

* Start Time:

* End Date:

Day(s) of the week

Mon Tue Wed Thur Fri Sat Sun

Week(s) of the month (1-6)

First Second Third Fourth Fifth Sixth

Month(s) of the year

January February March April May June
 July August September October November December

Additional Export Options

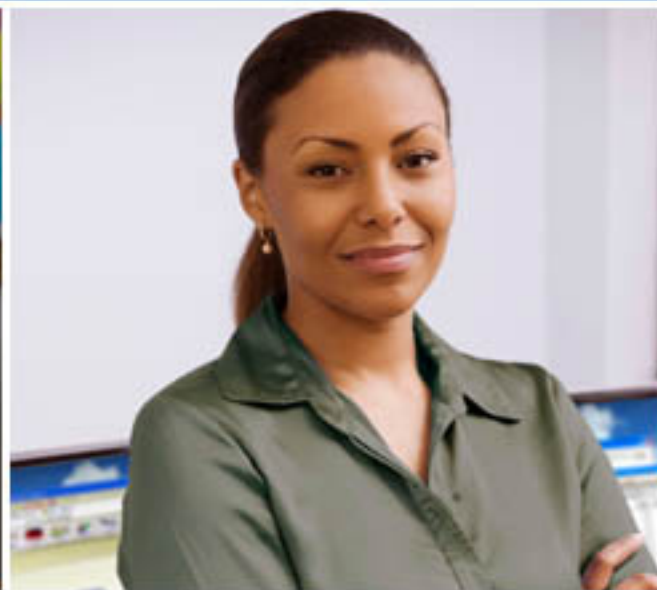
Spreadsheet Format: ?

Spreadsheet Format will only apply to reports that produce spreadsheets

Email Results To:

Export Location:

?



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THANK YOU FOR ATTENDING!

